MARIPOSA TRAVEL INTERNATIONAL CORPORATION

KOREAN VISA REQUIREMENTS (TOURIST):

- ORIGINAL PASSPORT *(with signature and atleast 2 blank pages)*
- 2 PC. PASSPORT SIZE PICTURE *(recently taken)*
- APPLICATION FORM *(complete filled up and signed)*
- PHOTOCOPY OF PASSPORT BIOPAGE
- PHOTOCOPY OF VALID VISA AND ARRIVAL STAMPS *(for the last 5 years)*
- COPY OF PRC ID BACK TO BACK *(if applicable only)*
- ORIGINAL COPY OF CERTIFICATE OF EMPLOYMENT (COE)

-must include applicant's position, date hired, compensation, office address, HR landline number(cell-phone number is not allowed), HR e-mail address.

- ORIGINAL CERTIFICATE OF ENROLLMENT – *if student, and please attached copy if school ID (back to back)*
- ORIGINAL PERSONAL BANK CERTIFICATE

  -must include account name, account number, account type, current balance, account opening date, 6 months average balance (ADB).

  -must be address to Korean Embassy

  ***Korean Embassy**
  McKinley Town Center, 122 Upper McKinley Hl, Fort Bonifacio, Taguig,
  1634 Metro Manila
- BANK STATEMENT *-original or certified true copy of bank statements/passbook for the last 3 months.*
- PHOTOCOPY OF LATEST INCOME TAX RETURN (ITR) *-with signature of employer and applicant*
- *ORIGINAL PSA BIRTH & MARRIAGE CERTIFICATE -if traveling with family.*

IF GURANTEE/SPONSOR:

- LETTER OF GUARANTEE / AFFIDAVIT OF SUPPORT *-must be original and notarized*
- INCENTIVE CERTIFICATE *-with name list of all applicant*
- ORIGINAL COMPANY BANK CERTIFICATE

  -must include account name, account number, account type, current balance, account opening date, 6 months average balance (ADB).

  -must be address to Korean Embassy

  ***Korean Embassy**
  McKinley Town Center, 122 Upper McKinley Hl, Fort Bonifacio, Taguig,
  1634 Metro Manila
- BANK STATEMENT *-original or certified true copy of bank statements/passbook for the last 3 months.*
- PHOTOCOPY OF COMPANY LATEST INCOME TAX RETURN (ITR)
- SEC
- BUSINESS/MAYOR'S PERMIT

Simplification of Visa Application Documents for the following Credit Card & Professional Licensed Holder

➢BDO/BPI/RCBC/METROBANK/PNB(additional) Gold or Elite Credit Card Holders

* Excluding Supplementary Credit Card Holders

- (Immediate family members) : One's parents, spouse, minor children (applicable for adult children who can prove to be students through documents), spouse's parents

➢PASSPORT *(with signature and atleast 2 blank pages)*
➢1 PC. PASSPORT SIZE PICTURE *(recently taken)*
➢APPLICATION FORM *(complete filled up and signed)*
➢PHOTOCOPY OF PASSPORT BIOPAGE
➢PHOTOCOPY OF VALID VISA AND ARRIVAL STAMPS *(for the last 5 years)*
➢COPY OF PRC ID BACK TO BACK *(if applicable only)*
➢ORIGINAL COPY OF CERTIFICATE OF EMPLOYMENT (COE)
-must include applicant's position, date hired, compensation, office address, HR landline number(cell-phone number is not allowed), HR e-mail address.
➢Copy of credit card(front only with complete information), and latest 3 months credit card account Monthly Billing Statements(copy).
➢*ORIGINAL PSA BIRTH & MARRIAGE CERTIFICATE -if traveling with family.*

➢Those holding a valid PRC license ID - (IBP ID for lawyer) with a profession of physician, dentist, lawyer (including judge, prosecutor), certified public accountant, pharmacist, and veterinarian

- (Immediate family members) : One's parents, spouse, minor children (applicable for adult children who can prove to be students through documents), spouse's parents

○ **Required Visa Application Document**
-Certificate of employment (original) and copy of PRC license ID or IBP ID

NOTE:
*** Submission of bank certificates, bank statements, and ITR are exempted for credit card holders and professional licensed holder listed above and family members. Other documents, such as proof of relationship, are required.**
*** ALL DOCUMENTS MUST BE IN A4 SIZE.**
*** ALL FORMS AND PASSPORT MUST HAVE SIGNATURE.**
*** SIGNATURE MUST BE SAME WITH SIGNATURE IN PASSPORT.**